

**MANASOTA AND SANDPIPER KEY ADVISORY/ARC
(aka ARC) COMMITTEE MEETING MINUTES
November 4, 2015**

CALL TO ORDER: Chairperson, Andrea Barber called the meeting to order at 9:00 AM.

ATTENDANCE: Six ARC Committee members in attendance represented a quorum:

Andrea Barber	Chairperson
Joe Jenkins	Vice Chairperson
Craig Lindblad	Secretary
BJ Galberaith	Committee Member
Jack Landis	Committee Member
Francis Dumond	Committee Member

Present from the County:

Buddy Braselton

DRC coordinator and Charlotte County
liaison to the Advisory/ARC Committee

APPROVAL OF PREVIOUS MEETING MINUTES:

Chairperson, Andrea Barber, recommended the ARC Committee Meeting Minutes from the October 21, 2015 meeting be approved as submitted.

Motion #1 - Committee member, Francis Dumond, moved the October 21, 2015 ARC Committee Meeting Minutes be approved as submitted.
The Motion seconded by Vice Chairperson, Joe Jenkins.

Vote #1 - Unanimous approval.

ADVISORY/ARC APPLICATIONS FOR REVIEW:

Application #1

2779 N. Beach Road – Applicant requesting “approval” from the ARC Committee to erect a recreational deck across the property’s 10’ perimeter landscape strip (aka. PLS).

Project representatives in attendance: none

Recommended action: The ARC committee recommends tabling the applicant's request pending resubmittal of a design that does not cross the PLS.

Motion #2 - Committee member, BJ Galbraith, moved the ARC Committee table the applicant's request. Motion seconded by Vice Chairperson, Joe Jenkins

Vote #2 - Unanimous approval

Application #2

7506 Witcomb Street – Applicant is requesting approval from the ARC Committee to erect a 48" high PVC (white) fence, 129' long with two gates and 9" high x 15" wide wildlife pass through every 25' lineal feet along the bottom of the fence per drawing submitted.

Project representatives in attendance: Butch Peel, USA Fence (contractor);
Judy Marxen, Property Owner

Recommended action: The ARC committee recommends approval of the applicant's request to erect a residential fence per drawings submitted.

Motion #3 - Vice Chairperson, Joe Jenkins moved the ARC Committee approve the applicant's request. Motion seconded by Committee member, Francis Dumond

Vote #3 - Unanimous approval.

Application #3

210 Meridith Dr. – Applicant is requesting approval from the ARC Committee to erect a boat cover on existing pilings per site plans and drawings.

Project representatives in attendance: none present

Recommended action: The ARC committee recommends tabling the application pending receipt of more information regarding the exposed surface color and reflectivity of the roof material to be used.

Motion #4 - Committee member, BJ Galberaith moved the ARC Committee table the applicant's request pending receipt of more information. Motion seconded by Vice Chairperson, Joe Jenkins

Vote #4 - Unanimous approval.

Application #4

1445 Gulf Blvd. – Applicant is requesting approval from the ARC Committee to install and 7,000# capacity boatlift per drawings submitted with application

Project representatives in attendance: none present

Recommended action: The ARC committee recommends approval of the applicant's request to install a boat lift in Chadwick Cove per drawings submitted.

Motion #5 - Vice Chairperson, Joe Jenkins moved the ARC Committee approve the applicant's request. Motion seconded by Committee member, Jack Landis

Vote #5 - Unanimous approval.

Application #5

1975 Beach Rd. – Applicant is requesting approval from the ARC Committee to apply sealant and paint stripes on an asphalt parking surface

Project representatives in attendance: Francis Dumond – Property Owner

Recommended action: The ARC committee recommends approval of the applicant's request to seal and paint stripes on the parking lot surface per the drawing attached with the permit application

**Committee member, Francis Dumond excused himself from the ARC vote on this application due to the possibility his vote for approval could be perceived as a conflict of interest*

Motion #6 - Committee member, Jack Landis moved the ARC Committee approve the applicant's request. Motion seconded by Vice Chairperson, Joe Jenkins

Vote #6 - Unanimous approval*

OLD BUSINESS:

- A. The ARC Committee recommends approval of the County's proposal to change to the Overlay Code as regards allowing permits for "Minor Home Occupation" status on Manasota and Sandpiper Keys, subject to the following condition:

Charlotte County Proposed Overlay Code Change

The applicant (i.e. homeowner) applying for a Minor Home Occupation permit on Manasota and Sandpiper Keys, must: (a) appear in person before the ARC Committee at time of the application approval request; (b) such personal appearance allows the ARC Committee to fully understand the nature of the home occupation with the applicant; (c) remind the applicant of his responsibility to strictly follow the restrictions set forth in the ordinance; (d) and further, that failure to follow these restrictions will result in the permit to conduct the home occupation being pulled.

Recommended action: The ARC committee recommends approval of the County's proposed change to the Overlay Code subject to adoption of wording set forth in the procedural request as stated in Old Business, Item A (see above).

Motion #7 - Committee member, Francis Dumond moved the ARC Committee approve the County's request. Motion seconded by Vice Chairperson, Joe Jenkins

Vote #7 - Unanimous approval.

- B. Tamarind Condominium follow-up by Buddy Brazelton revealed the project permitted by County staff was primarily for interior renovation work. The exterior portion of the project was not identified as such and therefore was not submitted to the Zoning Department for approval by ARC. Since Zoning did not see the permit application, it did not come before ARC. Buddy Brazelton said that, in the future, he would correct this oversight by personally reviewing both interior and exterior permit application requests.
- C. Lemon Bay Cove "residential home development project" is still pending an Army Corps of Engineers' decision
- D. Chadwick Cove "mooring field project" is currently not being pursued by Charlotte County

NEW BUSINESS:

Committee member Francis Dumond will speak to the owner of the Manasota Key Coffee House about Overlay Code restrictions on size and location of temporary signs on Manasota Key.

COMMITTEE MEMBER COMMENTS:

Dumpsters can not only be an eyesore but also obscure a driver's view of oncoming traffic. Buddy Brazelton recommends ARC notify Darcie Mickalosi by phone and followed-up by a letter concerning code enforcement issues. Chariperson, Andrea Barber, will notify Darcie Mickalosi.

CITIZEN'S COMMENTS: Pat and Bill Miller of 51 Sunrise Drive, Englewood, FL thanked the ARC committee for the role they played in getting the old street light hole, etc. cleared away.

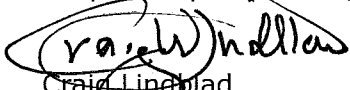
ADJOURNMENT – at 10:30AM

Motion #8 - There being no further business before the ARC Committee, Committee member Jack Landis motioned the meeting be adjourned at 10:30 am. Motion seconded by Francis Dumond.

Vote #8 - Unanimous approval.

The next ARC meeting is scheduled for 9:00 AM Wednesday, November 18, 2015 at the Englewood Beach Villas Clubhouse on Beach Road.

Respectfully submitted,


Craig Lindblad
Secretary


Andrea Barber
Chairperson

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